

ROGATE PARISH COUNCIL

Datalink Information Pages.

Part I
Parish Council Agenda's 2006.

Part II
Main Parish Council Meeting Minutes 2006.

Part III
Planning Agenda's & Planning Meeting Minutes 2006.

ROGATE PARISH COUNCIL

Datalink Information Pages.

Part I Parish Council Agenda's 2006.

ROGATE ANNUAL PARISH MEETING.

to which all residents are invited will be held on Monday, 24th April 2006 at 7.30 p.m. in Rogate Village Hall.

AGENDA

- (1) Apologies for Absence: **Nola Hendon, Peter Moss, David Brown**
- (2) To confirm and sign the Minutes of the Annual Parish Meeting held on 25th April 2005
- (3) Matters Arising from the Minutes
- (4) County Councillor's Report – **Nola has produced a written report**
- (5) District Councillor's Report – **Ann Janes will deliver**
- (6) Chairman's Report - **You**
- (7) Report on Rogate Village Hall.
- (8) Report on Rake Village Hall.
- (9) Report on Rogate Church of England Primary School.
- (10) Report on Rake Church of England First School.
- (11) Report on Rogate and Terwick Housing Association Limited.
- (12) Report on Rogate Combined Charities.
- (13) Rogate Parish Plan.
- (14) Statement of Accounts;
2004-5 year's statement of audited accounts available for inspection here. 2005-6 – un-audited records and details of income and expenditure are available here or for inspection by arrangement with the Clerk.
- (15) Any Other Matters which the General Public Wish to Raise
- (16) Coffee and Biscuits

ROGATE PARISH COUNCIL

Members of Rogate Parish Council are summoned to the:

ANNUAL PARISH COUNCIL MEETING to be held on Monday, 22nd May 2006 at 7.30 p.m. in Rogate Village Hall Pavilion.

AGENDA

- (1) Election of Chairman and Vice-Chairman
- (2) Reports from County Councillor and District Councillor
- (3) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda
- (4) Apologies for absence
- (5) To confirm and sign the Minutes of the Parish Council Meeting held on 27/03/06 and the Planning and General Purpose Committee Meetings of 27/03/06, 10/04/06, 24/04/06 and 08/05/06. To review the Minutes of the Annual Parish Meeting held on 24/04/06.
- (6) Matters Arising from the Minutes
- (7) Parish Council Procedure
 - (a) Election of Members to serve on Committees and be Representatives on Outside Bodies
 - (b) Review of Standing Orders, Financial Regulations, Chairman's Allowance, and Insurance Cover
 - (c) Dates for 2006-7 Meetings
- (8) Committee Reports (including Fyning Recreation Ground) and Parish Plan Update
- (9) Payment of Accounts and Annual Donations
- (10) Correspondence
 - (a) CDC: LDF Documents – Core Strategy Submission; Downs and North of the District Delivering Development Opportunities – Questionnaire to be completed (only after reading the Issues and Options Consultation Paper); Final Sustainability Appraisal; Clean Neighbourhoods and Environment Act 2005 – seeking views on the new legislation and details of particular problem areas in the parish
 - (b) WSCC: Statement of Community Involvement – First Review Preferred Option; Temporary Closure of Habin Hill and Nyewood Road; Consultation on Rescission of previously approved crawler lane on A272 near Gatehouse Lane; Waste Prevention Booklet
 - (c) Newsletters etc: AiRS; CPRE Sussex - Workshop to Update on the New Planning System at Wisborough Green from 10 am-4pm on Wednesday 13/09/06 (cost £35); Petersfield CAB – Invitation to AGM on Friday 23/06/06 for 12:15 buffet lunch followed by AGM at 1 p.m.; South Downs Joint Committee – Launch of Sussex Pathwatch
 - (d) R&T Village Committee – Volunteers required to help at the fete
 - (e) Liss Parish Council – 2nd Request to liaise over maintenance issues for Rake Village Hall
 - (f) ODPM – Local Authority Byelaws Discussion Paper
- (11) Vacancy for Parish Clerk

Anaba Beecham

Clerk to the Council
17th May 2006

ROGATE PARISH COUNCIL

Members of Rogate Parish Council are summoned to a:

PARISH COUNCIL MEETING to be held on Monday, 26th June 2006 at 7.30 p.m. in Rogate Village Hall Pavilion.

AGENDA

- (1) Reports from County Councillor and District Councillor
- (2) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda
- (3) Apologies for Absence
- (4) To confirm and sign the Minutes of the Annual Parish Council Meeting held on 22/05/06 and the Planning and General Purpose Committee Meetings held on 22/05/06 and 12/06/06
- (5) Matters Arising from the Minutes: Highways – Proposed Nyewood Speed Limit; Arrangements for Residents' Association Party on Fyning Recreation Ground
- (6) Parish Council Committee and Other Reports (as required) including Footpaths
- (7) Terwick Woodland
- (8) Sussex Police – Restructuring of Police Authorities and Local Policing
- (9) Rake Village Hall and Tennis Court
- (10) Rogate Village Centre Bus Shelter
- (11) Correspondence
 - (a) CDC – Clean Neighbourhoods and Environment Act - Identify specific problems areas
e.g. fly tipping etc, within the parish
 - (b) WSCC: Road Safety & Travelwise Helpful Information Pack
 - (c) Acknowledgements of donations
 - (d) Surrey & Sussex Strategic Health Authority – Discussion Document
 - (e) Kevin Campbell – Requesting support for the Rogate Mile on 15/07/06
 - (f) Hampshire CC – Minerals and Waste Development Framework Public Consultation
 - (g) Newsletters: ISIS Information for life; South Downs Focus; AiRS + Consultation
- (12) Parish Council Matters
 - (a) Standing Orders
 - (b) Dates of Future Meetings
 - (c) Appointment of New Clerk
 - (d) Payment of Accounts

Anaba Beecham

Clerk to the Council
22nd June 2006

ROGATE PARISH COUNCIL

Members of Rogate Parish Council are summoned to a:

PARISH COUNCIL MEETING to be held on Monday, 24th July 2006 at 7.30 p.m. in Rogate Village Hall Pavilion.

AGENDA

- (A) Reports from County Councillor and District Councillor
- (B) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda
 - (1) Apologies for Absence and Declarations of Interest by Councillors on any Agenda item
 - (2) To confirm and sign the Minutes of the Parish Council Meeting held on 26/06/06 and the Planning and General Purpose Committee Meetings held on 26/06/06 and 10/07/06 and the Finance Committee Meeting of 11/07/06
 - (3) Matters Arising from the Minutes: Nyewood Speed Limit proposals; Bus Shelter
 - (4) Finance Committee Report and other Financial Matters: 2005-6 Annual Return; Budget for 2006-7; Financial Guidance; Changes to Bank Account Holders & Signatories
 - (5) Other Committee Reports as required: Planning; Recreation Ground & Open Spaces; Rother Valley Partnership; Parish Plan
 - (6) Highways – Roundels, Maintenance
 - (7) Rogate Combined Charities
 - (8) Correspondence
 - (a) South Downs Joint Committee – Draft South Downs Management Plan and Revised Draft Planning Guidelines
 - (b) CDC: Notice of Standards Committee Meeting (info only)
 - (c) WSCC: New Highways Maintenance Contractor (info only)
 - (d) Terry Bell and Robin Rayner re the light at the entrance to Rogate School
 - (e) Newsletters: Arun & Chichester Voice; West Sussex Public Partnership Forum; ICIS
 - (9) Payment of Accounts

Jan Croucher. Clerk to the Council 20th July 2006.

ROGATE PARISH COUNCIL

Members of Rogate Parish Council are summoned to a:

PARISH COUNCIL MEETING to be held on Monday, 11th September 2006 at 7.30 p.m. in Rogate Village Hall Pavilion.

AGENDA

- (A) Reports from County Councillor and District Councillor.
- (B) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda.
 - 1) Apologies for Absence and Declarations of Interest by Councillors on any Agenda item.
 - 2) To confirm and sign as required, the Minutes of the Parish Council Meeting held on 24/07/06.
 - 3) Matters Arising from the Minutes:
 - 4) Finance Committee Report and other Financial Matters:
The Financial Guidance document.
 - 5) Other Committee Reports as required:
Planning; Minutes to be signed.
 - 6) Highways.
 - 7) Correspondence.
 - A) Stephen Allberry/ Tree Warden.
 - B) Housing Support Information.
 - C) CDC Environmental Health Services: Gambling Act 2005.
 - D) CDC Housing & Council Tax Benefit take-up.
 - E) West Sussex Food & Drink Festival.
 - F) Adult's Services.
 - G) EnCams, Local Environment Quality.
 - H) E-mail re Neighbourhood Watch.
 - I) Letter from Rogate & Terwick Village Committee.
 - J) West Sussex Food & Drink Festival.
 - K) Village of the Year competition: Review.
 - L) Parish Council Elections – 3rd May 2007.
 - M) Alliance Leicester.
 - N) Tree Preservation Order.
 - O) Roadside signs Aquafayre/Fireworks.
 - P) North Chichester County Local Committee.
 - 8) Any other business.
 - A1) The use of human waste as farmland fertilizer.
 - A2) Low Cost Housing (informal talk from Austin Wade, Rural Housing Enabler)
 - 9) Payment of Accounts.
Hire of Pavilion.

Jan Croucher. Clerk to the Council 7th September 2006.

ROGATE PARISH COUNCIL

Members of Rogate Parish Council are summoned to a:

PARISH COUNCIL MEETING to be held on Monday 23rd October 2006 at 7.30 p.m. in Rogate Village Hall Pavilion.

AGENDA

- (A) Reports from County Councillor and District Councillor.
- (B) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda.
 - 1) Apologies for Absence and Declarations of Interest by Councillors on any Agenda item.
 - 2) To confirm and sign as required, the Minutes of the Parish Council Meeting held on 11/09/06.
 - 3) Matters Arising from the Minutes:
 - 4) Finance Committee Report and other Financial Matters:
 - 5) Other Committee Reports to include & as required:
 - Finance Committee
 - Recreation Ground & Open Spaces
 - Rother Valley Partnership & Parish Plan
 - 6) Highways.
 - 7) Correspondence.
 - 8) Any other business.
 - Parish Website.
 - Bus Shelter.
 - Car Park @ Harting Combe X Roads.
 - Date of the next of Sussex Pathwatch @ The Sussex Barn, West Dean Gardens is 22nd Feb 2007 at 6.00pm.
 - 9) Date of next RPC meeting scheduled for Monday 27th November 2006.
 - 10) Payment of Accounts.

Jan Croucher. Clerk to the Council. Dated: 17/10/06.

ROGATE PARISH COUNCIL

Members of Rogate Parish Council are summoned to a:

PARISH COUNCIL MEETING to be held on Monday 27th November 2006 at 7.30 p.m. in Rogate Village Hall Pavilion.

AGENDA

- (A) Reports from County Councillor and District Councillor.
- (B) Opportunity for the Public to Express a View/Ask a Question on Relevant Matters on the Agenda.
 - 1) Apologies for Absence and Declarations of Interest by Councillors on any Agenda item.
 - 2) To confirm and sign as required, the Minutes of the Parish Council Meeting held on 23/10/06.
 - 3) Matters Arising from the Minutes:
 - 4) Chairman's Report.
 - 6) Other Committee Reports as required and to include:
Planning Minutes to be signed. Finance Committee and other Financial Matters.
 - 6) Highways:
Email from Mike Dare WSCC
Road Signage in and around the village.
 - 8) Correspondence:
Letter from Mr Lemon ref Household Rubbish Collection.
Letter from Dr Rennie ref Traffic.
Meeting of the North Chichester County Local Committee ref Local Roads.
North Chichester County Local Committee, "STREET SCENE in West Sussex.
Love your Post Office.
Tandem Mobility.
Southern Water
CDC Mobile Skate Park
Annual Report by the Sussex County Playing Fields Association.
Tree husbandry in Rogate Recreation Ground.
Welcome Pack.
 - 8) Any other business:
Chief Constable December meeting email.
Rogate Website.
Combe Farm.
 - 9) Payment of Accounts.

Jan Croucher. Clerk to the Council 23rd November 2006.

ROGATE PARISH COUNCIL

Datalink Information Pages.

Part II
Main Parish Council Meeting Minutes 2006.

At a Meeting of Rogate Parish Council held on Monday, 27th March 2006 at Rogate Village Hall at 7.30pm

Those present: Miss Ann Arnold, Mrs Katrina Baker, Mrs Pauline Berrisford-Hill, The Revd David Brown, Mr Kevin Buxton, Mrs Susan Erskine, Mr Neil Hepworth, Mr William Mason, Mr Alec Merritt, Mr Harvey Morgan, Mr Peter Moss. Also present were Mrs Ann Janes (District Councillor) and 3 members of the public.

- (1) **Apologies for Absence** Mrs Elizabeth Brown, Miss Nola Hendon (County Councillor).
- (2) **County and District Councillors' Reports** will be delivered at the Annual Parish Meeting in April.
- (3) **Opportunity for the Public to Express a View or Ask Questions on Relevant Matters on the Agenda** No points were raised.
- (4) **The Minutes** of the Parish Council Meeting held on 27/02/06 and the Planning and General Purpose Committee Meetings held on 27/02/06 and 13/03/06 were confirmed and signed as correct.
- (5) **Matters Arising from the Minutes: WSCC - Light in School Lane** Miss Hendon will be asked to investigate the possibility that the School might consider allowing the installation of a sensory light at their gate to improve visibility for pedestrians in that area. **Rake Recreation Ground** The seat had been inspected and was reported to be in sound condition. The vehicular gate has been padlocked to deter vehicles from entering while there are travellers in the parish but there are gaps in the hedge large enough for residents to gain access.
- (6) **Co-option of Parish Councillor** Mrs Carole Young was co-opted as a new Parish Councillor and welcomed on to the Council.
- (7) **Committee and Other Reports: Planning** Mrs Janes will make further enquiries regarding the activities at Rake Coombe Farm and the Black Ponds.
Recreation Grounds and Open Spaces It was reported that youngsters are again digging in the copse near Hugo Platt and the area is becoming increasingly unsightly. Mrs Janes will draw this to the attention of CDC and Martlet Homes. **Parish Plan** The Open Day at Rogate School on 25th March had been well attended with over 100 visitors. There will be another Open Day, at Rake School, on Saturday 1st April from 10 a.m. – 3 p.m. **Rother Valley Partnership Forum** Mr Moss had attended the joint RVP/North West Frontier Forum Meeting at which there was a talk on the Clean Neighbourhoods and Environment Act which gave more powers to local authorities including parish councils to tighten up on environmental crime. The possibility of two joint RVP/North West Frontier Forum meetings per annum and two separate meetings per annum will be discussed at each forum's next meeting.
- (8) **Terwick Woodland** The Council had been informed by CDC that a resident had requested that a Tree Preservation Order be applied to Terwick Woodland. The Chairman pointed out that the woodland was not ancient woodland, but was believed to have been planted about 80 years ago. The woodland has generally been allowed to develop naturally. It has been coppiced from time to time and maintenance work has been carried out when required. Further enquiries will be made concerning the implications of a TPO on the woodland.
- (9) **Correspondence Received**
 - (a) **Liss Parish Council** – Letter suggesting that Liss and Rogate Parish Councils should liaise re representations from Rake Village Hall and Rake Tennis Club because these facilities serve the border areas and put in requests for donations to both parish councils from time to time. It was agreed that this be given further consideration after the Parish Plan Open Day at Rake School.
 - (b) **Chichester District Council** – Advance Notice of LDF Consultation Documents in May which they wish to be posted in Parish Magazines and Websites, including a request for contacts. For information only: Easier identification of parish precepts on Council Tax Bills; Minutes of Standards Committee Meeting of 20/02/06.
 - (c) **WSCC:** Notice of the Sand Resource Area Forum Meeting on 23/03/06; The North Chichester County Local Committee Meeting will be held on Wednesday 29/03/06 at 7 p.m. in Petworth Primary School. For information only: A Statement by the Owner of part of Rogate Common under Section 31(6) denying that any ways have been dedicated as public highways within the land shown edged red on the Map deposited with WSCC on 20/02/06: FP 1154, BW 3431, BW3431/2, BW 3291 and RUAPP 3290 (County Border Path).
 - (d) **Sussex Police:** Local Councils Support Policy Review including a Questionnaire which will be completed and returned by 22/05/06; The Proposal for merging Surrey and Sussex Police Authorities will be considered by Sussex Police Authority in Lewes on 07/04/06.
 - (e) **Portsmouth Mediation Service** – The service is becoming available to certain groups in the CDC area through referral via CDC. They are seeking individuals who would be interested in becoming Volunteer Mediators with the PMS.
 - (f) **Action in rural Sussex** – Villages is invited to enter the Calor Gas Village of the Year Competition. The Council did not wish to enter the competition this year.
 - (g) **King Edward VII Hospital** - Letter about its regretted closure and thanking the Council for its support while fighting for its survival. Mrs Janes pointed out that planning permission for the large number of houses on the site had only been granted on condition that the hospital remained open, new planning applications would have to be submitted before further development could take place.
 - (h) **Newsletters:** Council for Voluntary Services - Arun and Chichester Voice (joint newsletter), Schedule of free courses for volunteers at Chichester College; ICIS (Information for life) newsletter; West Sussex Sustainability Forum - Report using Quality of Life Indicators; The 10% Challenge to encourage people to reduce their effect on the environment; Tree Council's Tree Warden Scheme – Notice of an Event at Pulborough on 13/05/06.
- (10) **Vacancy for Parish Clerk;** An advertisement had been placed in the R&T News and the position will be advertised more widely.
- (11) **Payment of Accounts**

Parish Council Expenses: Hedleys Solicitors - Legal Fees: £705 (inc. VAT of £105); R&T Village Committee - Village Hall Rent for Feb 2006: £16; A Beecheno -Clerk's Fees for ½ year Oct 2005-Mar 2006: £1,150. **Parish Plan Expenses** (from a separate fund within the Parish Council Account): £354.60.

The Meeting closed at 8.50 p.m.

At the Annual Parish Meeting of Rogate held on Monday 24th April 2006 at Rogate Village Hall at 7.30 p.m.

Those present: Mrs Susan Erskine (Chairman of the Parish Council), Miss Ann Arnold, Mrs Katrina Baker, Mrs Pauline Berrisford-Hill, Mrs Elizabeth Brown, Mr Kevin Buxton, Mr William Mason, Mr Alec Merritt, Mrs Carole Young (Parish Councillors); Mr Stephen Allberry, Mrs Angela Bayfield, Mr Terry Bell, The Revd Edward Doyle, Mr Gerry Devlin, Mrs Fiona Dix, Mrs Jackie Eade, Mr Roger Eade, Mr John Field, Mr Digger Lemon, Mr David Longley, Mr Eric Piper, Ms Sarah O'Brien-Twohig.

- (1) **Apologies for absence** were received from The Revd David Brown, Mr Neil Hepworth, Mr Harvey Morgan, Mr Peter Moss (Parish Councillors), Mrs Ann Janes (District Councillor), Mrs Nola Hendon (County Councillor), Mr John Arnold (Headteacher, Rake School), Mrs Jenny Chapman (Headteacher, Rogate School), Mr Patrick Le Pla (Chairman, Rake Village Hall Management Committee).
- (2) **The Minutes** of the Annual Parish Meeting held on 25/04/05 were confirmed and signed as correct.
- (3) **County Councillor's Report Miss Hendon** had supplied a written report, read out by the Chairman, in which she stated that she had had a busy first year at County Hall. 14 Local Committees had been set up of which the North Chichester Group had so far had 3 meetings which gave local people a real say in decision making. The County is looking at ways to enable elderly people stay in their own homes as long as possible. The Early Childhood Service will seek to support practitioners in order to offer high quality learning and childcare provision up to 14 years. SEERA has submitted the draft South East Plan to the Government and there will be a White Paper on the future of Local Government in June. Police performance records generally showed a reduction in crime in the Chichester district.
- (4) **Chairman of the Parish Council's Report Mrs Erskine** reported another busy year. Paul Jessop had resigned after Christmas and Carol Young had recently been co-opted on to the Council. The Planning and General Purposes Committee had considered 83 new planning applications during the year of which only 8 were refused. There had been several site meetings in respect of planning applications and the council had also met with representatives of Martlet Homes and WSCC Highways Department about the installation of speed roundels at Rogate and Rake, also most of the gullies had now been emptied and many grips re-instated. The Parish Council acts as a buffer between residents and the County and District Councils, usually only able to suggest, ask and cajole. In addition to regular parish council and committee meetings, councillors give up their time to attend Rother Valley Partnership, CDC and other meetings, inspect the council owned land and attend to any problems which arise. The Council reviews the budget and sets the precept each January. This is spent on administration expenses, insurance, rent of the village hall and donations to various organisations and specific projects including two village halls and two churchyards. Terwick Woodland had taken up a lot of council time and the results of a recent survey of the 'green' land will shortly be shared with councillors. The Chairman thanked her fellow Councillors and Clerk for their support over the year.
- (5) **Rogate Village Hall** Mr Longley reported that it had been a good year with 27 groups using the hall regularly and the nursery school had completed its first year and would also hopefully help by feeding pupils into the schools. The floor had been renovated at a cost of £4,000 and the hall was now equipped with a generously donated sound system. Cash reserves remained low in relation to the assets and there was concern over changes in Health and Safety Legislation together with the recent Licensing Act.
- (6) **Rake Village Hall** Mr Le Pla had produced a written report informing the meeting that the hall was generally in a good state and they were grateful to the Parish Council for its regular financial support. The Tennis Club hopes to start building its court this year and has put in a request for financial assistance from Rogate and Liss Parish Councils. Mr Le Pla is intending to stand down as Chairman of their Management Committee shortly and a volunteer is sought who is prepared to take over the position which he stressed is not too onerous.
- (7) **Rake Primary School** Mrs Brown presented a report on behalf of the headmaster, Mr John Arnold, outlining the numerous and varied activities and projects the children had undertaken over the last year both within the school, along with other schools and in the community. She was glad to report that the numbers on the school roll were increasing and they were hoping for an intake of 15 new pupils in September.
- (8) **Rogate Primary School Mrs Erskine** reported on behalf of the headmistress, Mrs Jenny Chapman. There are currently 55 children on the school roll. The hygiene unit has recently been completed and their Open Day in March had been a great success. Staff is continuously reviewing the different ways they can help the children to learn; also the library is being revamped. In service training includes swimming pool management as required by new regulations. The school is looking for volunteers to join a working party to assist with smallish repair jobs around the school.
- (9) **Rogate & Terwick Housing Association Ltd** Mr Field reported that the East Lodge conversion of four flats to one double and two single flats, all with separate bedrooms, had been completed on time and within budget. There has been a major overhaul of the central heating system which will continue over the summer. The committee and residents are keen to be involved in village life and welcome visitors to the occasional social event. The committee has a management agreement with Downland Housing Association to manage Hugo Platt and some maintenance difficulties over the last year had now been resolved.
- (10) **Rogate Combined Charities** The Rector, The Revd Edward Doyle, reported that the total value of the charities was just under £600. It was unanimously agreed that it should be left to the Church to decide whether it was practical to wind up the charities and how the funds should be disbursed.
- (11) **Rogate Parish Plan** Mrs Dix said that much had been achieved recently with a successful publicity campaign involving numerous volunteers. There were around 100 visitors at each of the two Open Meetings/Exhibitions at Rogate and Rake Schools. It is hoped that residents will complete and return the questionnaires which will be delivered to all households during the summer. The resulting plan will then be produced as a workable document to reflect the attainable wishes of residents rather than a dead weight report.
- (12) **Statement of Accounts** The audited Parish Council accounts for the year ending 31/03/05 were available for inspection together with the un-audited statement of accounts for the year to 31/03/06. Further details are available on request from the Clerk to the Parish Council.
- (13) **Any Matters which the General Public Wish to Raise**
Terwick Woodland Ms O'Brien-Twohig asked why it was necessary to undertake a survey of the land which had been owned by the Parish Council for many years. Mr Mason explained that when the land was originally conveyed to the Parish Council, some rights were retained by the owner of Woodliving over a small proportion of the woodland, the 'green' land. Both the exact identification of this proportion of land and the extent of the rights of the owner of Woodliving over the land needed clarification. Mr Roger Eade reported that there appeared to be a fence across the top corner of the wood.
Footpaths There is a finger post missing on the footpath 1149 behind Parsonage and Hugo Platt.
Forge Farm It was claimed that someone was living in Forge Farm so it was suggested that photographic evidence be obtained.
Car Boot Sales There were not enough signs and the access is poor to the field north of the A272 east of Rogate village.

Speeding Drivers continue to drive too fast through the villages and some people wanted more speed limits. It was pointed out that the Parish Council is continually trying to put pressure on WSCC and the police with regard to this problem.

Burial Ground The Rector reminded the meeting that it is estimated that there is only about 15 years of space left for burials in the churchyard by which time some additional land will be required.

At the Annual Meeting of Rogate Parish Council held on Monday 22nd May 2006 at Rogate Village Hall at 7.30pm

Those present: - Miss Ann Arnold, Mrs Katrina Baker, The Revd David Brown, Mrs Elizabeth Brown, Mr Kevin Buxton, Mrs Susan Erskine, Mr William Mason, Mr Alec Merritt, Mr Neil Hepworth, Mr Harvey Morgan, Mr Peter Moss, Mrs Carole Young (Parish Councillors); Mr Terry Bell, Mr Gerry Devlin, Mrs Fiona Dix, Mrs Jackie Eade, Mr Roger Eade, Mr Eric Piper, Ms Mairi Rennie.

(1) Election of Chairman and Vice Chairman Mr Peter Moss was elected as Chairman and The Revd David Brown was elected as Vice Chairman. Mr Moss will sign the Declaration of Acceptance of Office before 31/05/06.

(2) Apologies were received from Mrs Pauline Berrisford-Hill (Parish Councillor), Miss Nola Hendon (County Councillor), Mrs Ann Janes (District Councillor).

(3) County Councillor's Report Miss Hendon was unable to be present but had reported that she had supported a recent petition in Rake for the 40 mph speed limit to be reduced to 30 mph and this would be given consideration. She had been in touch with Rogate School about the light at the entrance and the school had asked if the parish council would be prepared to make a contribution to the cost. The light is presently time-controlled and it was agreed that residents of nearby properties will be contacted to see if they are agreeable for the time to be extended until 11 p.m. If so, the parish council could make a contribution to the additional cost of the electricity which it was felt would be minimal.

(4) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda No matters were raised.

(5) The Minutes of the Parish Council Meeting held on 27/03/06 and the Planning and General Purpose Committee Meetings of 27/03/06, 10/04/06, 24/04/06 and 08/05/06 were confirmed and signed as correct. The Minutes of the Annual Parish Meeting held on 24/04/06 were considered and will be signed at next year's Annual Parish Meeting.

(6) Matters Arising from the Minutes

Speed Roundels WSCC Highways will be contacted again about a date for their installation. **Field Accesses to Garbitts Lane** It was reported that large gates had been erected in the field adjacent to Sans Songe at the second access down Garbitts Lane as well as at the access on the corner of the A272.

(7) Parish Council Procedure

(a) Election of Members to serve on Committees: The following councillors were elected to Committees: **Planning and General Purpose Committee:** Chairman, Vice Chairman, Mrs Baker, Mrs Berrisford-Hill, Mrs Brown, Mr Buxton, Mrs Erskine, Mr Hepworth; **Finance:** Chairman, Vice Chairman, Mrs Berrisford-Hill, Mrs Erskine, Mr Mason; **Recreation Grounds and Open Spaces:** Chairman, Vice Chairman, Miss Arnold, Mrs Erskine, Mr Merritt, Mr Morgan, Mrs Young. **Contacts & Representatives: Rights of Way and Commons:** Mrs Baker; Mrs Berrisford-Hill, Mrs Brown, Mrs Erskine; **Rogate Village Hall:** Mr Hepworth; **Rake Village Hall:** Mr Morgan; **Rogate School Governor Liaison:** Mrs Erskine; **Rake School Governor Liaison:** Mrs Brown; **Rother Valley Partnership:** Chairman, Mr Mason; **River Rother Forum:** Mrs Berrisford-Hill.

(b) Standing Orders and Financial Regulations Members will study the revised Standing Orders and Financial Regulations for adoption at a future meeting. **Chairman's Allowance** This will be used as a discretionary fund when the need arises. **Insurance Review** The existing £5 million pound public liability cover was considered adequate.

(c) Dates for Future Meetings The next Planning and General Purpose Committee Meeting will be on Monday 12th June and the next full Council meeting will be on Monday 26th June. Councillors were asked whether changing the regular meeting day to Tuesdays would be a problem; Mrs Baker was the only one for whom this would be difficult.

(8) Committee and Other Reports – Recreation Grounds and Open Spaces The Fyning Lane, Terwick and Borden Wood Residents' Association wished to use Fyning Recreation Ground for a party during the afternoon and evening of Saturday, 8th July. The Council agreed in principle but requested that the organisers produce a plan for the next Council meeting to demonstrate that the proposals would generally be appropriate for the location. **Parish Plan** Mrs Dix reported that the residents' questionnaire will be despatched in June.

(9) Payment of Accounts and Annual Donations Sussex Association of Local Councils annual subscription: £298.19 incl. VAT; Rogate Village Hall Rent (March-April): £80; Allianz Cornhill Insurance: £536.66. Annual donations in accordance with the budget: Rogate Churchyard: £850; Terwick Churchyard: £120; Rogate Village Hall: £500; Rake Village Hall: £400; Rogate & Terwick News: £100; Petersfield Citizens Advice Bureau: £50; Sussex Playing Fields Association: £25; Neighbourhood Watch: £50; **Parish Plan Expenses** (from a separate fund within the Parish Council Account): £30.

(10) Correspondence

(a) CDC: LDF Consultation - The following documents had been received for consultation until 16/06/06: Issues and Options Paper - Delivering Development Opportunities for Downs and North of the District; Final Sustainability Appraisal; Core Strategy Submission. **Clean Neighbourhoods and Environment Act 2005** – CDC are seeking views on the new legislation and details of any particular problem areas in the parish. The Maidenmarsh lay-by was reported as still being very untidy. It was felt it would be useful if the telephone number to contact for reporting fly-tipping could be printed in the R&T News and posted on parish notice boards.

(b) WSCC: The following had been received: **Statement of Community Involvement** – First Review Preferred Option; **Temporary Closure of Habin Hill and Nyewood Road** – Official notices had been posted on the notice boards; **Consultation on Rescission of previously approved crawler lane on A272 near Gatehouse Lane** – No objection; **Waste Prevention Booklet.**

(c) Newsletters etc: **AIRS; CPRE Sussex** - Workshop to Update on the New Planning System at Wisborough Green from 10 am-4pm on Wednesday 13/09/06 (cost £35); **Petersfield CAB** – Invitation to AGM on Friday 23/06/06 for 12:15 buffet lunch followed by AGM at 1 p.m. – Mrs Brown offered to attend; **South Downs Joint Committee** – Launch of Sussex Pathwatch. The date of the launch meeting had passed but Mr Morgan asked to be kept informed of future meetings.

(d) R&T Village Committee – Volunteers are required to help with the car parking at the fete. Most councillors were already committed to helping in other ways.

(e) Liss Parish Council – Request to liaise over maintenance issues for Rake Village Hall – the Chairman offered to liaise with Liss Parish Council. It had been agreed that the request for a donation towards the Rake tennis court would be considered at the next Finance Meeting.

(f) ODPM – A Local Authority Byelaws Discussion Paper had been received.

(11) Vacancy for Parish Clerk There is currently one interested experienced applicant who will shortly be moving from Waterloo to Petersfield. Her existing commitments to other parishes would mean a change of meeting days to Tuesdays. The post is being advertised locally and on the SALC website. It was agreed that the Chairman and Vice-Chairman would move this matter forward.

(12) Other Business – It was suggested that the proposed changes to the structure of the Police Authorities should be included in the Agenda of the next meeting.

The meeting closed at 9.20 p.m.

At a Meeting of Rogate Parish Council held on Monday, 26th June 2006 at Rogate Village Hall at 7.30pm

Those present: - Mr Peter Moss (Chairman), Miss Ann Arnold, Mrs Pauline Berrisford-Hill, The Revd David Brown, Mrs Elizabeth Brown, Mrs Susan Erskine, Mr Neil Hepworth, Mrs Carole Young (Parish Councillors); Miss Nola Hendon (County Councillor), Mrs Ann Janes (District Councillor), Mr Ian Croucher, Mr Gerry Devlin, Mrs Jackie Eade, Mr Roger Eade, Mrs Elizabeth Jarvis, Ms Mairi Rennie, Mrs Beryl Savill, Mrs Sarah Winship.

(1) County Councillor's Report Miss Hendon apologised for WSCC not having consulted Rogate Parish Council earlier about the proposed 30 mph speed limit at Nyewood which had been adopted by Harting Parish Council. A decision will be made at the next meeting of the WSCC North Chichester Local Committee on 07/09/06. WSCC is fighting SEERA's proposal to provide landfill for London's waste. It is also strongly opposed to the government's latest scheme to increase further the number of houses in the south east where the infrastructure is already inadequate. The household waste recycling unit has reached 31% during 2005-6, higher than expected. **District Councillor's Report** CDC is adopting new policies for graffiti and fly tipping. Copies of appropriate actions which can be taken if there are reports about a rave, also details of Heartsmart guided walks will be circulated. District Councillors' visits to schools are continuing to encourage awareness of the environment, housing, jobs, transport and voting procedures. New government policies may result in CDC having to provide suitable sites for gypsies and travellers in an effort to reduce the health and social problems from which they currently suffer. Advice on energy-saving measures are being distributed to those moving house. The Waste Minimisation Strategy has just been set with higher targets; unfortunately green waste recycling facilities are only available in larger settlements. It was suggested by members that water tanks should be incorporated in planning applications.

(2) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda: Terwick Woodland Mr Eade expressed concern about the position of a fence on the boundary with Woodliving.

(3) (a) Apologies were received from Mrs Katrina Baker, Mr Kevin Buxton, Mr William Mason, Mr Alec Merritt, Mr Harvey Morgan.

(b) Mr Dick Garne, former Chairman of the Parish Council, had telephoned to express his thanks to the Council for his 90th birthday card; this event had been thoughtfully anticipated by Mrs Erskine.

(4) The Minutes of the Annual Parish Council Meeting held on 22/05/06 and the Planning and General Purpose Committee Meetings of 22/05/06 and 12/06/06 were confirmed and signed as correct.

(5) Matters Arising from the Minutes: Proposed 30 mph Speed Limit through Nyewood Some felt that 30 mph was an appropriate limit for many of the narrow lanes in the parish but it was agreed that no further comment would be made at the moment. **Residents' Association Party on Fyning Recreation Ground** This will now take place on 02/09/06 and the Association will take out public liability insurance for the event.

(6) Committee and Other Reports: Planning It was reported that the access from Garbitts Lane to Sans Songe is still under investigation by CDC Enforcement Office. **Parish Plan** The residents' questionnaires had been despatched and it was hoped members would remind everyone they knew to return them if they had not done so already.

(7) Terwick Woodland There was no progress to report. The matter is in the hands of solicitors and the Council's solicitors are awaiting a response from the adjacent owners' solicitors.

(8) Sussex Police – Restructuring of Police Authorities The Revd David Brown had written to the Home Secretary expressing the Council's opposition to the proposed merger of the Sussex and Surrey Police Forces. The decision has been deferred until the autumn. **Local Policing** There are plans to increase the number of CSOs but there was concern that parishes might be expected to provide funding for them. Mrs Janes mentioned the possibility of WSCC and CDC providing grants towards the cost.

(9) Rake Village Hall and Tennis Court The Chairman had attended a meeting with members of Rake Village Hall and Liss Parish Council primarily over the funding of Rake Tennis Court which will shortly be built after several years of fund-raising. Rake Tennis Club have requested that the Parish Council consider making a donation towards the provision of extra car parking space which is a requirement of the planning permission (estimated cost £2-3000). Liss Parish Council had also expressed an interest in co-operating with Rogate about other aspects of the border area – e.g., planning, highways, etc.

(10) Rogate Village Centre Bus Shelter This has recently been badly damaged and Mr Eade will look at it later in the week to advise on the cost of repairing it.

(11) Correspondence Received

(a) CDC: Clean Neighbourhoods and Environment Act – In response to CDC's request to identify specific areas where fly tipping is a problem, the Maidenmarsh lay-by off the A272 near the county boundary and Langley Lane (1180) were mentioned as being two areas which regularly require clearing.

(b) WSCC: A Road Safety & Travelwise Helpful Information Pack.

(c) Acknowledgements of Annual Donations Letters of thanks from R&T Village Committee, R&T News, Rake Village Hall Management Committee, Rogate PCC, Terwick PCC, Petersfield CAB.

(d) Surrey & Sussex Strategic Health Authority Discussion Document This focused on economy measures. There was a possibility that St Richards might lose its A&E Department which would have disastrous consequences for those living in this area. The Chairman had responded to the document pointing out that people already had to travel considerable distances for treatment. It was suggested that people should consider signing the petition in favour of keeping it open.

(e) Kevin Campbell Requesting support for the Rogate Mile on 15/07/06. It was felt inappropriate for the Parish Council to sponsor participants as its agreed policy was to support local rather than national issues. However, it was hoped that individual members and residents would support the event.

(f) Hampshire CC – Minerals and Waste Development Framework Public Consultation.

(g) Newsletters: ISIS Information for life; South Downs Focus; AiRS Newsletter and consultation on priorities while targeting specific groups in rural areas for Social Inclusion Grants (DEFRA will be providing total funding of £10,000 per county for distribution).

(12) Parish Council Matters

(a) Standing Orders The Council adopted the Standing Orders as circulated before the Annual Parish Council Meeting. The Financial Regulations will be considered by the Finance Committee at their next meeting. Councillors were advised to remind themselves regularly of their formal obligations under the Code of Conduct.

(b) Dates of Future Meetings It was agreed that there would be no full Parish Council meeting in August. The August Planning Meetings will be on Mondays, 7th and 21st August 2006. There will be a full Parish Council meeting on Monday, 11th September, instead of 25th September.

(c) Appointment of New Clerk Three people were interested in the position, two of whom were present at the meeting.

(d) Payment of Accounts R&T Village Committee: £32 (May Village Hall rent). Parish Plan Expenses: £248.79 (postage and stationery).

Meeting of ROGATE PARISH COUNCIL held on Monday, 24th July 2006 at Rogate Village Hall at 7.30pm.

Those present: - Mr Peter Moss (Chairman), Mrs Katrina Baker, Mrs Pauline Berrisford-Hill, Mrs Elizabeth Brown, The Revd David Brown, Mrs Susan Erskine, Mr Neil Hepworth, Mr William Mason, Mr Alec Merritt, Mr Harvey Morgan & Mrs Carole Young.

Mrs Ann Janes (District Councillor), Mrs Penny Croucher, Mr Gerry Devlin, Mrs Jackie Eade & Mr Roger Eade. (Members of the public)

(1) District Councillor's Report:-

Water Problems and the colour of the water. These should settle down now but anyone with an ongoing problem of very dirty water should contact her as the water concerned can be tested.

Save St Richards Hospital. Mrs Janes reported the CDC had raised strong objections to the possible closure of St Richards Hospital.

Household waste. 29% of the districts was now being recycled and household green waste would shortly be recycled in urban areas.

(2) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda:- No members of the public present moved for a question to be answered.

(3) Apologies:- These were received from Mr Kevin Buxton & Miss Nola Hendon (County Council).

(4) The Minutes of the Parish Council Meeting held on 26/06/06 and the Planning and General Purpose Committee Meetings of 26/06/06 and 10/07/06 were confirmed and signed as correct.

(5) Matters Arising from the Minutes:- Proposed 30 mph Speed Limit through Nyewood and possible extension to Rogate Crossroads, After some discussion it was agreed that no further comment would be made at the moment with a final decision being deferred until the next Planning & General Purpose Committee Meeting. This meeting being prior to the WSCC North Chichester Comt Meeting at which Miss Nola Hendon had reported that a decision would be made.

A £350 estimate has been received and agreed upon for the repair to the Rogate Bus Stop Shelter from Mr Roger Eade. Mr Eade further agreed to look into putting a "French Drain" around the back of the shelter at no further cost to RPC.

(6) Committee and Other Reports:- Finance Committee; A) Details of the revised budget showed an increase £1,000. B) Old RPC computer to be purchased for the sum of £55 by retiring Clerk to use on the Parish Plan. C) Financial Guidelines were adopted but these would be subject to ongoing review. D) Bank Account signatories have now been amended. E) The internally audited statement of accounts were presented and approved by the council. F) Statement of Assurance; The Council was satisfied that the accounts had been prepared in accordance with the regulations and these were duly signed by the Chairman.

(7) Other Committee Reports; Planning:- The TPO on trees at Sunnybanks issue reference being able to prune trees as and when required has been look into by the Planning Officer and no problems are foreseen.

A suggestion of moving the footpath at the rear of Parsonage Estate and Hugo Platt (Pathway 1162) was discussed and agreed it should be left as it is.

A genera discussion followed on the Rother Valley Partnership meeting which had been well attended by members of RPC, along with the South Downs Plan and "Footpath Watch" looking at the misuse of public footpaths by cyclists, motor bikers, horse riders and off road vehicles.

public footpaths by cyclists, motor bikers, horse riders and off road vehicles.

Minutes of future Committee Meetings:- It was agreed that in future the minutes would be confirmed and signed, at the following relevant Committee Meeting. This would be rather than at the full Council Meetings, when they would be presented to the full Council.

Parish Plan; A third of the residents' questionnaires had been received back which was considered a very good response for this type of public questionnaire and all contents were now being sorted to be collated.

Other Matters; an idea was put forward to organise a Spring (1st week in April) & Autumn (1st week in October) volunteers group to walk the village, rubbish collecting along the byways and hedgerows. It was hoped to install a greater sense of village pride whilst having a good impact on the overall look of the village.

8) Highways; Roundels have so far been marked-out in Rogate but still awaiting for Rake to be done.

9) Rogate Combined Charities:- The Council resolved that it was unnecessary to continue with any involvement with theses small funds. The feeling at the Annual Parish Meeting had been that it should be left to the Church to decide whether it was practical to wind up the charities and how the funds should be disbursed.

10) Correspondence; Light at Rogate School, letters from Star Cottage and Exchange House stating they had no objections to the School Lane light remaining on until 23.00hrs were read out and with no further correspondence having been received from other near-by properties, it was proposed that RPC would write to the school, with a view to RPC making a small contribution to the cost of extending the school's light in the future, being on until just after 23.00hrs.

South Downs Joint Committee Management Plan & Revised draft Planning Guidelines. With a deadline of 31st October 2006, a draft copy has been received and is currently being studied by members.

Water Festival in Arundel on 13th August 2006, a family fun day out has been organised.

ICIS: Information for life, leaflets were handed out explaining about this scheme/free service for people of all ages in West Sussex to find care, support or advice when they need it.

(11) Payment of Accounts & Parish Council Expenses: -

R&T Village C'ttee June Hall Rent £32.
Sterling Surveys (Terwick Woodland) £300 + £52.50 Vat.
Michael Gent - Internal Auditor's Fees £120 + £21 Vat.
Robert Watt - Repairs to Hugo Platt playground fence: £66.
Annabel Beecheno – 4 months clerk's fees: £800.

Clerk's expenses:

Postage £36.42.
Stationery & Photocopying £34.58 + £6.06 Vat.
Telephone & Internet £66.67 less £55 for Parish Computer = £11.67.
Present for Acting Chairman £13.

Parish Plan Expenses:

Image Print (Questionnaire Printing) £120 + £21 Vat.
Stationery: £6.36 + £1.11 Vat.

The Meeting closed at 9.30 p.m.

Jan Croucher. Clerk to the Council 2006.

Meeting of ROGATE PARISH COUNCIL held on Monday 11th September, 2006 at Rogate Village Hall at 7.30pm.

Those present: -

Mr Peter Moss (Chairman), Mrs Katrina Baker, Mrs Pauline Berrisford-Hill, Mrs Elizabeth Brown, Mr Kevin Buxton
Mrs Susan Erskine, Mr Neil Hepworth, Mr William Mason, Mr Alec Merritt, Mr Harvey Morgan & Mrs Carole Young.

Miss Nola Hendon (County Councillor), Mrs Ann Janes (District Councillor)

County Councillor's Report:- Miss Nola Hendon informed members that the problem of unauthorised green waist recycling at Home Farm, Dangsten, had come to a head with a formal notice to stop all works and remove equipment from site having been served. She went on to inform members that the North Chichester Committee would be meeting the next day and that the draft highways works program had been realised. Finally there was a discussion about the 2.6 Million Tons of waist currently coming from London and the problems this is creating.

District Councillor's Report:- Mrs Ann Janes spoke to all present about a very stern letter that had been sent by District reference St Richards Hospital and the possible closure of the A&E dept. The Asbestos that had been dumped by the roadside on the outskirts of the village was due for removal ASAP. The program for the safeguarding of children was then discussed followed by a look at the Freedom of Information leaflet that had been circulated.

Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda:- No members of the public present moved for a question to be answered.

1) Apologies:- Received from, The Revd David Brown.

2) The Minutes of the Parish Council Meeting held on Monday 24th July 2006 and the Planning and General Purpose Committee Meetings of 21st August 2006, were confirmed and signed as correct.

3) Matters Arising from the Minutes:- The newly modified, 30 MPH Nyewood Speed Limit proposals now raised no objections from the committee.

4) Finance Committee and other financial matters:-

The Finance Committee has now finished updating the Financial Guidelines and a copy will be sent to all committee members in due course.

5) Other Committee Reports:- The Planning meeting Minutes of 21st August 2006 were signed.

6) Highways:-

It was reported by a committee member that a large branch was overhanging the road at the top of Fyning Lane recently. The clerk noted this and said he would make contact with a tree surgeon.

Concerns were raised by the clerk about the recent accidents at the crossroads junction at The Combe after yet another big accident at this junction last Sunday. The committee agreed with the clerk that the situation had been made considerably worse by the closing off of the car park at the crossroads allowing the vegetation to grow far higher and larger than in the past. It was agreed a letter should be sent to the Highways Dept urgently requesting a review of this junction. It was further noted that the road signs demolished in another recent accident, had still not been reinstated as yet.

7) Correspondence:-

Stephen Allberry has very kindly agreed to take on the role of Tree Warden for the Parish.

Housing Support Information. It was felt by all concerned that an article could be written for Parish Magazine offering useful informed advice and more general information.

CDC Environmental Health Services (Gambling Act 2005) The clerk read out the contents of the letter from CDC.

CDC Housing & Council Tax Benefit take-up.

West Sussex Food & Drink Festival. All concerned were reminded about the forthcoming event and leaflets were handed round to those interested parties. It was felt that the "Adult's Services" offered by CDC could be best promoted by an article in the local R & T News.

EnCams, Local Environment Quality pamphlets were handed round to all present.

An e-mail from The Neighbourhood Watch Regional Convenor, Sandie Moore, thanking the council for the contribution of £50 towards funds and a reminder about the correct procedures when contacting the Police.

A letter from Rogate & Terwick Village Committee, suggesting a welcome pack idea to be given to all new residents was discussed. It was felt by all concerned that the R & T News covers this roll most efficiently, by using the network of distributors that they have built up over the years reporting back any newcomers and should be encouraged to keep up the sterling work.

Parish Council Elections – 3rd May 2007. The clerk reminded all present that considerations should be given to the upcoming elections for the parish.

Alliance Leicester have advised that the signature alterations had now taken effect.

A Tree Preservation Order, has been granted to "Land at Sunnybank, Fyning Lane, Rogate"

Roadside signs Aquafayre/Fireworks. The committee had no objections with reference the proposed roadside signage.

North Chichester County Local Committee. A meeting has been scheduled for Tuesday 12th September 2006 in Fernhurst. Mr Harvey Morgan agreed to attend on behalf of the Parish.

8) Any other business:-

The use of human waste as farmland fertilizer was discussed and it was agreed that a letter asking for the rules governing both the use & storage to be explained in greater detail, should be dispatched to in the first place the areas Euro MP, with a copy being sent to the local MP.

A most informative talk was given by Austin Wade the Rural Housing Enabler, with reference Low Cost Housing. A general discussion followed with Mr Wade giving informed comments and answering many questions put by both committee members and the general public attending the meeting alike.

A great deal of useful and better informed, information was gleaned by all present and Mr Wade was thanked most sincerely for his time and efforts.

Bus lay-by in the village. Councillor Alec Merritt brought to the attention of the committee the new buses being introduced in the area, with in particular their needs. These buses have a drop-down suspension system, enabling the bus to drop down to pavement height thereby making the getting on and off of the bus much easier. For the bus to be able to do this, it must be parked up against and square to the kerb. This means that no vehicles of any sort may now park in the lay-by opposite the village stores. If the bus can't get into the bus stop/lay-by, the driver is expected not to stop and continue on through the village without collecting or depositing any passengers.

As this is already a traffic bottle-neck, the idea had been raised to move the bus stop nearer to Parsonage Estate making the problem less likely in the future and also relieving congestion in the village centre. The clerk agreed to contact the Bus Company and Highways Dept with a view to a sight meeting as soon as possible.

9) Payment of Accounts & Parish Council Expenses: -

R & T Village Hall Committee/ Hire of Pavilion for August 2006	£32.00.
New computer system	£536.97.
Clerks remuneration July/August	£470.00.

Clerk's expenses:

2 Drawer Filing Cabinet	£49.99.
Office use July/August	£ 33.00.
Postage	£15.97.
Sundries	£3.70.

With the next full meeting being scheduled for Monday 23rd October 2006 the meeting duly closed at 9.30 p.m.

Jan Croucher. Clerk to the Council 2006.

Meeting of ROGATE PARISH COUNCIL held on Monday 23rd October 2006 at Rogate Village Hall at 7.30pm.

Those present: -

Mr Peter Moss (Chairman), Miss Ann Arnold, Mrs Katrina Baker, Mrs Pauline Berrisford-Hill
Mr Kevin Buxton, Mrs Susan Erskine, Mr Neil Hepworth, Mr William Mason.

Miss Nola Hendon (County Councillor)

County Councillor's Report:- Miss Nola Hendon informed the meeting that the 2012 Olympics was considered by county to be a golden opportunity to create a lasting legacy. An opportunity for local businesses and local communities to join in with the Olympics, to create both business and job opportunities and to create a sense of community and countrywide spirit. She went on to say that there was now full funding available for 25 local authorities to replace one of their Secondary Schools and more on this would be forthcoming soon. School safety zones were being looked at with the ideas of 20mph speed restrictions etc at the beginning and ending of the school day. Sussex Day, a day for all Sussex people to be proud of that fact is likely to set for June 16th.

The Chairman of Rogate Parish Council asked if the matter of cleaning out the roadside drains and gullies could be given some priority, Miss Hendon said she would raise the matter and see what could be done.

Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda:- No members of the public present moved for a question to be answered.

1) Apologies:- Received from The Revd David Brown, Mrs Elizabeth Brown, Mr Alec Merritt, Mr Harvey Morgan Mrs Carole Young & Mrs Ann Janes (District Councillor)

2) The Minutes of the Parish Council Meeting held on Monday 11th September 2006 these were confirmed with the addition of Mr Kevin Buxton name by hand and signed as correct.

3) Matters Arising from the Minutes:- There were no matters arising.

4) Finance Committee and other financial matters:- The Financial Guidance 2006 proposal had been circulated to all members and it was resolved that this document should now be adopted. The time for setting the budget or precept for next year was approaching and the Chairman asked that councillor William Mason and the Clerk start looking into this in the next few weeks.

5) Other Committee Reports:-

The following information email from Ian Smith, Planning Enforcement Dept was read out by the clerk:-

RG/06/00080/CONLB Fyning Barn Rogate: Listed Building consent was not required for the hot tub or the pergola but the satellite dish on the barn represented a breach. This has now been rectified by the owner.

RG/06/00236/CONBC The Stables Fyning Lane Rogate: I have called at this address and I am satisfied that the works underway comply with the agreed planning permission. Should it appear at a later stage that the use of the building conflicts with the permitted use, then we would be pleased to investigate further.

Finally, I shall chase up and check to see what the present situation is with **Sans Songe**.

Recreation Ground & Open Spaces Committee on October 21st 2006..

Those present: David Brown, Sue Erskine, Peter Moss, & Carole Young. Apologies received from Harvey Morgan & Alec Merritt. The following summary was given to members by Sue Erskine:-

Fyning Recreation Ground:- Get scouts to tidy/rebuild camp fire bases and remove all old & broken blocks.

Advice and mark location of water stopcocks'.

Terwick Woodland:- This was an ideal opportunity for all gathered to walk the woodland and all was found in good order.

Rake recreation ground, Bull Hill:- Road sign damaged. (Now reported to Highways) Roadside Boundary Hedge to be cut & need to locate proper boundaries.

Oliver's Piece:- Cut back Rhododendrons and bracken to open up view & cut back and tidy access steps area.

Hugo Platt:- All would appear to be in good order. Inspection date as to the checking of play equipment by Playsafe to be ascertained.

The Chairman reported that a survey report of the disputed area of Terwick Woodland had been received by RPC and was in the process of being studied by the sub-committee of David Brown and William Mason.

6) Highways:- In a email from Fiona Reed of the Forestry Commission, she has agreed to make arrangements to re-open the car park at Harting Combe X Roads ASAP.

7) Correspondence:-

A letter from Rogate & Terwick Village Committee with reference to their proposal for a welcoming pack for new villagers, was read out and their regret at RPC declining to be financially involved with their plans was recorded.

Rogate School had written back agreeing to RPC request for the School Gate light to be illuminated until 11pm.

A proposal from WSCC Highways Dept for Directional Signage for village hall was read out and it was agreed a strong objection should be voiced on the size and locations proposed.

Local Council Update leaflets were shown and discussed with all members in attendance.

8) Any other business:-

Tree Warden: Mr Stephen Allberry was welcomed and a discussion followed with reference to his responsibilities.

The views on RPC members with reference a Parish Website were discussed and it was agreed to look further into the matter.

Rogate village Bus Shelter relocation: The Clerk reported that he had met with WSCC Highways but the cost of relocating the bus stop was prohibitive.

The date of the next of Sussex Pathwatch @ The Sussex Barn, West Dean Gardens of 22nd Feb 2007 at 6.00pm was past on to all concerned.

9) Payment of Accounts & Parish Council Expenses: -

R & T Village Hall Committee/ Hire of Pavilion	£ 33.00.
Clerks remuneration for September & October	£470.00.
Village Bus Stop Shelter Repairs James Croucher	£123.68.
Mazars Audit Commission Year End 31 March 2006.	£141.00.
Annabel Beecheno reimbursement for purchase of M&S Vouchers re computer programming for Parish Plan Questionnaire.	£350.00.
Clerk's expenses:	
Office use July/August	£ 33.00.
Mileage allowance	£ 19.80.
Sundries including printer inks, file holder	£ 47.60.
Computer Network/Wireless Router	£124.98.

With the next full meeting being scheduled for Monday 27th November 2006 the meeting duly closed at 9.30 p.m.

Jan Croucher. Clerk to the Council 2006.

Meeting of ROGATE PARISH COUNCIL held on Monday 27th November 2006 at Rogate Village Hall at 7.30pm.

Those present: -

Mr Peter Moss (Chairman), Miss Ann Arnold, Mrs Katrina Baker, Mrs Pauline Berrisford-Hill
The Revd David Brown, Mrs Susan Erskine, Mr Neil Hepworth, Mr William Mason
Mr Alec Merritt, Mr Harvey Morgan & Kevin Buxton.

A) County Councillor's Report:- Apologies were received from Miss Nola Hendon as she was unable to attend. An email from Miss Hendon was read out by the Chairman reporting that:~

The Local Government White Paper is out for consultation with recommendations to go back to The Secretary of State by January 25th. The Paper focuses' on reshaping public services around citizens and communities- consulting, involving and encouraging them to have a say about the kind of services they want in their area.

The matter of blocked roadside drains and gullies forms part of the Highways Works It is in hand and the Programme itself relating to the North Chichester County Local Committee Area has been discussed and prioritised, including areas in Rogate

She had spoken with Steve Johnson again about the flooding outside Sandhill Farmhouse and emphasised how bad it really is.

B) District Councillor's Report:- Apologies were received from Mrs Ann Janes.

C) Opportunity for the Public to Express a View or Ask a Question on Relevant Matters on the Agenda:- No members of the public present moved for a question to be answered.

1) Apologies:- These were received from Mrs Elizabeth Brown & Mrs Carole Young.

2) The Minutes of the Parish Council Meeting held on 23rd October 2006 and the Planning and General Purpose Committee Meetings of 13th November were confirmed with a hand-written addition that the Terwick Woodland survey "by Mr Devlin's surveyor" had been received, and signed as correct.

3) Matters Arising from the Minutes:- Terwick Woodland: Chairman Peter Moss, accepted an invitation to join the Terwick Woodland Sub-committee. As the sub-committee was now able to report on the situation, this item was deferred to a non-public session at the end of the meeting

4) Chairman's Report: The Chairman delivered a written report saying:~ He had attended a lunch hosted by the Chairman of WSCC and the launch of "A Sense of Space," the book of the Parish Maps that originated with the Millennium Map Project, which the The Public Records Office of WSCC have been working . There was no one there from the Rogate map group, but he brought back four copies of the book, which normally retails at £30, which is available on Sale or Return for £20,.

He had attended an Open Day for Rogate Primary School and the AGM of the Village Hall Committee which was a useful exercise in many ways. It was stated at the meeting that the Parish Council owns and therefore takes responsibility for the swings, which is incorrect, As this may mean that there is no insurance cover on them at present, he was asked to contact the Treasurer of the Committee as a matter of urgency. It was also suggested that there was a need for a village website, which he had pointed out was already in hand with the Parish Council

He would be attending the North Chichester CLC (WSCC's Council Local Committee) on the following day. and also a seminar about Martlet Homes being CDC's affordable housing contractor.

5) Other Committee Reports:- There were no reports to be discussed.

6) Highways:- An Email from Mike Dare WSCC informing RPC that Fyning Lane had been put on the "Patching List" for the worst affected areas in preparation for future surface dressing and that the worst affected "Access Covers" on the A272 from Fyning Lane into the village are to be reset/replaced shortly. It was pointed out that a stream running down Fyning Lane needed attention before effective repairs could be done, and the Clerk was asked to relay this to WSCC.

An Email from Andy Brookwell WSCC Road Signage Dept was read out. the directional signs WSCC are proposing to erect on the A272 either end of the village adhere to DfT design standards and are at the minimum end of the scale required The extra signs were required because the

A272 is a primary route road with a hazardous layout. As the meeting still felt that the signs were disproportionate, the Chairman was asked to contact Nola Hendon

7) Correspondence:-

A letter from Mr Lemon ref Household Rubbish Collection received too late to be added to last month's RPC meeting was read out by the Clerk. As Mr Lemon was not in attendance at the present meeting, the Chairman said he would write again to Mr Lemon asking him if he wished refuse collection to be discussed

A letter from Dr Rennie ref Traffic was read out but as not all the members of RPC had received and read all the papers, it was agreed to carry over this item until the next meeting .

The following correspondence was noted:

A poster for a "Meeting of the North Chichester County Local Committee ref Local Roads"

From North Chichester County Local Committee on "STREET SCENE in West Sussex".

From "Countryside Alliance" entitled "Love your Post Office". Miss Ann Arnold declared an interest as laid down in the Parish Council rules.

From Tandem Mobility from Midhurst asking for help them with driving or more generally

From Southern Water stating water levels were still very low despite the recent heavy rain fall. The Chairman would mention in his next Letter in the RTN

From CDC proposing a "Mobile Skate Park" unit to be available for hire by Parish Councils. Although considered a good idea it was thought the Youth Club should be contacted and their members' views sought.

The Annual Report by the Sussex County Playing Fields Association.

From the Rogate Tennis Club on Tree husbandry in Rogate Recreation Ground . It was agreed that the final decision should be made by the Planning Committee when the application was received

From the Village Hall Committee asking for information for a Welcome Pack: the Chairman will respond

8) Any other business

In the light of reports of burglaries in the area, it is proposed at the Chief Constable's December meeting to ask about Neighbourhood Watches being kept informed, and other responses.

Rogate Website. A working committee is to be set up to look further into the feasibility of a village website.

Combe Farm. CDC had investigated alleged breaches of planning, and new information on this and the reported storage of contaminated soil was to be passed on them

Dog Fowling. Councillor Alec Merritt brought to the meetings attention, the problem of dog fowling in the Parsonage Estate. The clerk said he would contact CDC with a view to a leaflet campaign etc.

Durford Mill Bridge. Concern was raised by Alec Merritt as to the poor condition of the tarmac at the bridge. The clerk said he would pass on the information to Harting Parish Council, who area the bridge was in.

Public Pathways. The condition of the Public Pathways in and around Terwick Church was raised as it would appear a lot of horse traffic had damaged the pathways along with some jumps etc having been erected.

9) Payment of Accounts & Parish Council Expenses:- There were no payment required at this stage.

With the next full meeting being scheduled for Monday 8th January 2007 the meeting duly closed at 9.30 p.m.

Jan Croucher. Clerk to the Council 2006.

ROGATE PARISH COUNCIL

Datalink Information Pages.

Part III

Planning Agenda's & Planning Meeting Minutes 2006.

ROGATE PARISH COUNCIL PLANNING & GENERAL PURPOSES COMMITTEE MEETING

to be held in Rogate Village Hall Pavilion on Monday, 10th April 2006 at 7.30 p.m.

AGENDA

New Planning Applications

RG/06/00763/LBC Remove existing signage and replace with new. New lantern over existing porch.
Sun Inn, London Road, Rake, GU33 7PQ

RG/06/01068/FUL Amendment to the design approved under RG/02/03513/FUL.
Combe House, Harting Combe Road, Rogate, GU31 5BU

Anaba Beecham

Clerk to the Council
6th April 2006

ROGATE PARISH COUNCIL PLANNING & GENERAL PURPOSES COMMITTEE MEETING

to follow Annual Parish Meeting to be held in Rogate Village Hall on Monday, 24th April 2006 at 7.30 p.m.

AGENDA

New Planning Application

RG/06/01308/DOM Single storey side conservatory
Zurs, London Road, Hill Brow, GU33 7PB

Anaba Beecham

Clerk to the Council 23rd April 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSES COMMITTEE MEETING**

to be held in Rogate Village Hall Pavilion on Monday, 8th May 2006 at 7.30 p.m.

AGENDA

New Planning Applications

RG/06/01369/LBC To fit cowlings/birdguards to two chimney flues on south elevation chimney stack. To carry out repairs to one opening sash to casement window
Fyning Manor, Rogate, GU31 5EF

RG/06/01450/LBC Two storey side extension
2 Sandilands Farm Cottage, Nyewood, Rogate, GU31 5HU

RG/06/01524/DOM Separate building on east side to provide annexe connected to main dwelling by glazed link
Little Slade, Slade Lane, Rogate, GU31 5BN

RG/06/01525/LBC Separate building on east side to provide annexe connected to main dwelling by glazed link
Little Slade, Slade Lane, Rogate, GU31 5BN

RG/06/01600/DOM Construction of studio/workshop building to front garden area
Sunnybank, Fyning Lane, Rogate, GU31 5DJ

RG/06/01647/PLD Proposed revision of access and provision of a new drive
Farlingaye Cottage and Farlingaye, Durford Wood, GU31 5AS

Correspondence

Chichester District Council

Where should development go in your area? Notice of drop-in session on Tuesday, 9th May from 7-9 pm in the Grange Centre, Midhurst

Anaba Beecham

Clerk to the Council 4th May 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSES COMMITTEE MEETING**

to be held in Rogate Village Hall Pavilion following Annual Parish Council Meeting on Monday, 22nd May at 7.30 p.m.

AGENDA

New Planning Applications

RG/06/01862/LBC Partial demolition of 20th century extension and two storey reconstruction, modifications to existing window and internally, two conservation rooflights
Little Langley Farm, Langley Lane, Rake, GU33 7JW

RG/06/01863/DOM Partial demolition of 20th century extension and two storey reconstruction
Little Langley Farm, Langley Lane, Rake, GU33 7JW

Anaba Beecham

Clerk to the Council 17th May 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSES COMMITTEE MEETING**

to be held in Rogate Village Hall Pavilion on Monday, 12th June 2006 at 7.30 p.m.

AGENDA

New Planning Applications

RG/06/01661/DOM Two storey extension
1 Durleighmarsh, Rogate, GU31 5AX

RG/06/01915/DOM Material alterations to approved planning application no RG/05/01768/DOM
Greenbank House, Fyning Lane, Rogate, GU31 5DD

RG/06/01963/FUL Demolition of toilet building and sales area glasshouse and erection of replacement sales area building and toilets
Rake Garden Centre (formerly Princes Garden Centre), London Road, Rake, GU33 7JH

RG/06/01936/LBC Insertion of an additional window at ground floor level to the east elevation of the new kitchen
Tucks Cottage, Durford Wood, GU31 5AS

RG/06/02039/FUL Minor changes to approved amended scheme for replacement dwelling (RG/06/00502/FUL)
Forest House, Durford Wood, GU31 5AN

Correspondence

West Sussex County Council Proposed 30 mph speed limit through Nyewood

Chichester District Council Details of Residents and Business Garden Competition – entries to be submitted by 23rd June.
For more information telephone Emily Harvey on 01243 534798.

South Downs Joint Committee State of the South Downs Conference on Thursday 22nd June from 09:30-16:30 at Bishop Otter Campus, University College Chichester

Anaba Beecham

Clerk to the Council 31st May 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSE COMMITTEE MEETING**

to follow Parish Council Meeting to be held in Rogate Village Hall Pavilion on **Monday, 26th June 2006 at 7.30 p.m.**

AGENDA

New Planning Applications

RG/06/02119/FUL Construction of new granny annexe to existing house and extension of existing workshop building to form new office
Middle Meadow, Durleighmarsh, Rogate, GU31 5AX

RG/06/02144/LBC Alterations and erection of conservatory
Fair Oak Cottage, Nyewood Road, Rogate, GU31 5HR

RG/06/02202/DOM Conservatory
Parkland House, London Road, Rake, GU33 7NL

RG/06/02455/TPA Crown reduce by 30% and remove dangerous/dead branching on 1 no. Oak within Woodland W1, subject to TPO/3/RG
Birch Cottage, Bull Hill, Rake, GU33 7JD

Planning Correspondence

David Seddon – Durford Wood Meeting

R J Hawes – Accesses to Farlingaye and Farlingaye Cottage

Anaba Beecham

Clerk to the Council 22nd June 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSE COMMITTEE MEETING**

to follow Parish Council Meeting to be held in Rogate Village Hall Pavilion on Monday, 24th July 2006 at 7.30 p.m.

AGENDA

New Planning Applications

RG/06/02333/FUL Ramp for disabled people
Rake Stores, London Road, Rake, GU33 7PF

RG/06/02848/FUL 1 no. stable building
Land adjacent to 2 Beaconview, Nyewood, GU31 5HX

Anaba Beecham

Clerk to the Council 20th July 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSE COMMITTEE MEETING.**

To be held in Rogate Village Hall Pavilion on Monday 7th August at 7.30 p.m.

AGENDA

New Planning Applications

RG/06/03059/DOM
Driveway & turning area.
Little Croft. West Street, Rogate,

RG/06/03243/DOM
Garage with store over.
Mary - Anne Rankin
Habyn Hill Cottage Habin Lane Rogate

Any other business:-
30mph Speed restriction from Nywood to Rogate crossroads.

Jan Croucher. Clerk to the Council 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSE COMMITTEE MEETING.**

To be held in Rogate Village Hall Pavilion on Monday 21st August 2006 at 7.30 p.m.

AGENDA

New Planning Applications

RG/06/03255/LBC The White House North Street Rogate Petersfield West Sussex GU31 5HG. New pent roof to existing flat roofed dormer and a canopy porch over rear door.

RG/06/03320/FUL. Field To East Of Sans Songe. East Street. Rogate. Erection of replacement stable building and re-opening of historic access to field.

RG/06/03323/DOM. Sparrows. Rake Hanger. Hillbrow. Liss. Two storey front extension single storey side extension conversion of garage roof to ancillary accommodation.

RG/06/03405/FUL. Country Homes And Gardens. London Road. Rake. Liss. Single storey front and rear conservatory extensions to garden centre restaurant/coffee shop.

RG/06/03419/DOM. Redwings. Red House Court. Rogate. To build a shed in the garden.

RG/06/03458/FUL. Rake Stores. London Road. Rake. Liss Commercial frontage of shop.

RG/06/03512/COU. Petersfield And District Angling Club. Sandilands Pond. Nyewood Road. Rogate. Change of use to recreational fishery for up to 10 anglers.

RG/06/03538/DOM. Ian & Jenny Peters. Wenham Manor Farm House. Durleighmarsh. Rogate. Amendment to erection of 4 bay cart shed.

RG/06/03542/LBC. Ian & Jenny Peters. Wenham Manor Farm House. Durleighmarsh. Rogate. Amendment to erection of 4 bay cart shed re-application RG/00/01278/FUL.

Any other business:- TBA.

Jan Croucher. Clerk to the Council 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSE COMMITTEE MEETING.**

To be held in Rogate Village Hall Pavilion on **Monday 23rd October 2007 at 7.30 p.m.**

AGENDA

New Planning Applications

RG/06/04588/DOM. Mr & Mrs A Collins. Wenham Holt Lodge. London Road. Rogate. Liss West Sussex GU33 7PB
First floor rear extension; new roof to garage and covered way from entrance porch.

RG/06/04184/DOM. Mr And Mrs Overton. Drover Cottage. Rogate Road. Hill Brow. Rogate. Liss. West Sussex. GU33 7QP
Single storey front extension.

Any other business::~~ TBA.

Jan Croucher. Clerk to the Council 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSE COMMITTEE MEETING.**

To be held in Rogate Village Hall Pavilion on **Monday 13th November 2006 at 7.30 p.m.**

AGENDA

New Planning Applications

RG/06/04613/LBC. Philip Muir. The Stable House. Wenham Manor. Durleighmarsh Rogate. Repainting of windows and front door.

RG/06/04768/DOM. J Brand. Forest House Durford Wood. Rogate. Petersfield. Erection of 3 no. stables.

RG/06/04492/FUL. Enterprise Inns Plc. The Drovers London Road Rogate Liss. Change of use of existing outbuilding into accommodation units with additional extension for 1 no. unit.

Any other business::~~
Rogate Bowling Club's proposed new clubhouse.

Jan Croucher. Clerk to the Council 2006.

**ROGATE PARISH COUNCIL
PLANNING & GENERAL PURPOSE COMMITTEE MEETING.**

To be held in Rogate Village Hall Pavilion on **Monday 11th December 2006 at 7.30 p.m.**

AGENDA

New Planning Applications

RG/06/05325/DOM. R I Daron. Beech Lodge Bull Hill Rogate Petersfield West Sussex GU31 5DL. Single storey side and rear extension to domestic garage.

RG/06/05418/TPA. Mrs J H Anson. Land South Of Bennetts House. Upper Fynings Lane. Rogate. West Sussex.
Fell 3 no. Oak trees. Crown reduce by 35% 2 no. Ash trees and 10 no. Oak trees - on the 10 no. Oak trees cut back limbs overhanging the drives to Woodland boundary. All 15 no. trees are within Area A1 subject to TPO/4/RG.

RG/06/05167/FUL. Mr D Piddy. The Stables. Fyning Lane. Rogate. West Sussex. GU31 5EE. Addition of dormer and other amendments to scheme permitted under

RG/06/05408/TCA. Rogate Tennis Club. Rear Of Church House. East Street. Rogate. Petersfield. Notification of intention to reduce height by 3-4.5m and reduce northern sectors by up to 2.5m on 4 no. Silver Birch trees. Also reduce 1 no. northern limb by 3m on 1 no. Beech tree.

Any other buisness:-

Jan Croucher. Clerk to the Council 2006.